



Rockingham Montessori School Incorporated

ABN: 68 115 270 695

Minutes of the 2022 Annual General Meeting

Rockingham Montessori School Incorporated

Venue: 7 Attwood Way. Rockingham. WA 6168

Time: 3:30pm

Date: Thursday May 19 2022

Board Members

Chair: Andrew Holmes; **Vice-Chair:** Barry Down; **Treasurer:** Rachel Walker; **Acting Secretary:** Kristina Lemson; **Principal (non-voting):** Vanessa Aikins

1 Welcome and Acknowledgement of Country - Andrew Holmes – Chair

Board members were introduced by chair, other members introduced themselves.

The Chair made an Acknowledgement of Country (worded as per the circulated Agenda)

2 Present, apologies and proxies

Board: Andrew Holmes (Chair), Kristina Lemson (Acting Secretary), Rachel Walker (Treasurer), Vanessa Aikins (Principal),

Members: Mackenzie Bennett, Lee-Ann Forbes, Sam Fuller, Lee Kelly, Lisa-Marie Kelly, Jodi Kerslake, Tina Klimaitis, Annaliese Lyell, Ildiko Zoldi

Apologies Jocelyn Tan, Shea O’Niell

No proxies were tendered.

3 Review of Actions from 2021 – Andrew Holmes

It was noted that these would be addressed in the reports from the Board Chair and the Principal.

4 Minutes of the 2021 AGM

The minutes were presented and a motion passed that they be accepted

Moved: Andrew Holmes Seconded: Rachel Walker **Carried 13:0**



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5 Presentation of the Annual Report (Chair of the Board)

The chair gave a presentation (Attachment 1 to Agenda) which reviewed governance and operations, including

- Overview of achievements for 2021.
- Update on progress of the works and move to the Port Kennedy School site.
- Update was provided for the Karnup campus. Anticipated timeframe to accrue necessary funds for the Karnup development is a minimum of 6 years.

Resolution : That the meeting receive the report from the Chair of the School Board

Moved: Rachel Walker Seconded: Kristina Lemson **Carried 13:0**

6 School Principal's Report

The principal highlighted important achievements for the students and staff.

- primary school numbers 192 students and there is strong retention into the adolescent program.
- Parent and student surveys results were presented.
- Update was provided on the Port Kennedy Adolescent Program development

Questions were received regarding

- the Port Kennedy development capacity for the adolescent program. Chair indicated that consultation with building experts has occurred as to building delays and is not expected.
- Karnup (Munja) Development: concern was expressed as to whether the School was still committed to developing at the Munja site. Questions were also received regarding traffic concerns at the Port Kennedy development, which the chair indicated have been addressed via consultation with a traffic consultant and surrounding businesses.

Resolution 2: That the meeting receive the report from the Principal.

Moved: Andy Holmes Seconded: Rachel Walker **Carried 13:0**

7 Treasurer's Report – Rachel Walker

The treasurer spoke to the audited financial statements indicating that the school was in a strong financial position. The budgets for the Port Kennedy development were discussed.



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A member raised a question as to the presence of the school building fund and it was suggested by members that this be more heavily promoted. The board has taken on this feedback.

Audited financial statements for 2020, circulated on the 14th of April 2021, were accepted with no objections.

8 Presentation and receipt of Audited Financial Statements for the year ended 31.12.2021

Resolution 3: That the meeting receive the Audited Financial Statements and Treasurer's Report for the year ended 31.12.2021

It was proposed and received uncontested that the School use the same auditors for the next year.

9 Election of Board Members

There were two nominations for board member positions. Voting resolutions had closed at midday on Tuesday the 20th of April. No votes had been received for the resolutions prior to this deadline. A brief introduction to each potential board member was provided by the chair.

By a count of votes (13 for, 0 against) resolutions passed to appoint Ms Justine Dandy and Mr Evan Darcy to the Board

10 General Business: Questions and comments from Association Members. Questions raised throughout the meeting were noted in the sections where they were raised.

A question was raised as to student retention, which the principal indicated was excellent this year.

A general question was raised as to how it was ensured that children are well suited to the school. A staff member spoke as to the process of introducing parents to Montessori and ensuring that they have realistic expectations of the school, as well as teacher training being done at regular intervals to ensure they are meeting all the children's needs.

Questions were raised regarding insufficient equipment and facilities in the adolescent program. It was also raised that the new classrooms were limiting interaction between the adolescent advisories and that students in the new classrooms felt isolated. The Principal indicated that she has not had this feedback previously and this issue will be discussed with the adolescent programs and solutions raised.

A question was also raised as to how feedback can be placed for the rest of the year. It was clarified that comments are encouraged year around, via email or in person with the principal.

No other questions were raised by members.

11 Actions to be noted for 2022-23



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12 **Meeting Close**

The chair declared the meeting closed at 5:10 PM.